

ARAB INSTITUTE FOR ACCOUNTANTS & LEGAL



**CFT** 



## TRAINER

ملسب مالي معنمل







## **COURSE OVERVIEW:**

This class based course is intended for administrative and other support staff at the University, Institute or college who is responsible for teaching financial courses or management.

## **CFT**

## **COURSE MODULES:**

- Introduction
- Training needs analysis
- A framework for designing a training session
- Guidance in writing the objectives and creating a measurable assessment process.
- Practise in delivering a training session



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